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DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Annual Financial Report

December 31, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-13-05

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Walter P. Reed  
District Attorney of the Twenty-Second Judicial District  
State of Louisiana  
Parishes of St. Tammany and Washington

We have audited the accompanying financial statements of the governmental activities and each major fund of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana as of and for the year ended December 31, 2004. These financial statements are the responsibility of management of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana, as of December 31, 2004, and the respective results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1 to the financial statements, the District Attorney has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, as of December 31, 2004.

In accordance with *Government Auditing Standards*, we have also issued a report dated June 17, 2005, on our consideration of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part

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CERTIFIED PUBLIC ACCOUNTANTS

of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis on pages 11 through 13 and budgetary comparison information on pages 36 through 38 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects in relation to the financial statements of each of the respective individual funds and account groups taken as a whole.

  
June 17, 2005

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Walter P. Reed  
District Attorney of the Twenty-Second Judicial District  
State of Louisiana  
Parishes of St. Tammany and Washington

We have audited the financial statements of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana, as of and for the year ended December 31, 2004, and have issued our report thereon dated June 17, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, with which noncompliance could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

**RONALD W. GARRITY, APAC**  
CERTIFIED PUBLIC ACCOUNTANTS

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the District Attorney, the Legislative Auditor, and the cognizant Federal Agency. However, upon acceptance by the Legislative Auditor, this report is a matter of public record and its distribution is not limited.

 *Ronald W. Garrity* CPA  
June 17, 2005

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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Walter P. Reed  
District Attorney of the Twenty-Second Judicial District  
State of Louisiana  
Parishes of St. Tammany and Washington

### Compliance

We have audited the compliance of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2004. The District Attorney of the Twenty-Second Judicial District of the State of Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's management. Our responsibility is to express an opinion on the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of State and Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 required that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the DA's compliance with those requirements.

In our opinion, the District Attorney of the Twenty-Second Judicial District of the State of Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2004.



Internal Control Over Compliance

The management of the District Attorney of the Twenty-Second Judicial District of the State of Louisiana is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District Attorney of the Twenty-Second Judicial District of the State of Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level of risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the District Attorney, the Legislative Auditor, and the cognizant Federal Agency. However, upon acceptance by the Legislative Auditor, this report is a matter of public record and its distribution is not limited.

 Ronald W. Garrity CPA

June 17, 2005

REQUIRED SUPPLEMENTARY INFORMATION – PART I

## Management's Discussion and Analysis

December 31, 2004

This section of the District Attorney's annual financial report presents management's narrative overview and analysis of the District Attorney's financial activities during the fiscal year that ended on December 31, 2004. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

### Overview of the Financial Statements

This Management Discussion and Analysis document introduces the District Attorney's basic financial statements. The annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Government-wide Financial Statements) provide information about the financial activities as a whole and illustrate a longer-term view of the district attorney's finances. The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Fund (Fund Financial Statements) tell how these services were financed in the short term as well as what remains for future spending. Fund Financial Statements also report the operations in more detail than the Government-Wide Financial Statements by providing information about the most significant funds. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the District Attorney of the Twenty-Second Judicial District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the District Attorney of the Twenty-Second Judicial District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve a useful indicator whether the financial position of the District Attorney of the Twenty-Second Judicial District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District Attorney of the Twenty-Second Judicial District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District Attorney of the Twenty-Second Judicial District can be divided into two categories; governmental funds and fiduciary (agency) funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus

on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District Attorney of the Twenty-Second Judicial District adopts an annual appropriated budget for the general fund and the special revenue funds. A budgetary comparison statement is provided for the major funds to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary (agency) funds are used to account for resources held for the benefit of parties outside the government. Since these resources are not available to support the District Attorney of the Twenty-Second Judicial District's programs, Fiduciary (agency) funds are not reflected in the government-wide financial statement.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the District Attorney of the Twenty-Second Judicial District's performance.

### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, assets of the District Attorney of the Twenty-Second Judicial District exceeded liabilities by \$2,619,046. Approximately 17% of the District Attorney of the Twenty-Second Judicial District's net assets reflects its investment in capital assets (e.g., equipment). There is no related debt outstanding used to acquire those assets. These assets are not available for future spending.

If applicable the District Attorney of the Twenty-Second Judicial District's net assets would represent resources that would be subject to external restrictions (e.g., debt service). There is no debt service position. The balance in unrestricted net assets is affected by two factors: 1) resources expended, over time, by the District Attorney of the Twenty-Second Judicial District to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets being included in the statement of net assets for the first time.

Since this is the first year of implementing the new reporting model, comparative information is not available for further government-wide financial analysis. In future years, when prior year information is available, a comparative analysis of government-wide data will be presented.

### **Financial Analysis of the Government's Funds**

As noted earlier, the District Attorney of the Twenty-Second Judicial District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2004, combined governmental fund balances of \$2,177,703 showed an increase of \$151,164 over December 31, 2003. The General Fund's portion of the unreserved, undesignated fund balance of \$1,936,629 shows an increase (of approximately \$126,612) from prior year amount.

### **General Fund Budgetary Highlights**

Increases in revenues of the General Fund original budget and the final budget were due to increases in commissions on fines and forfeitures.

### **Capital Asset and Debt Administration**

**Capital assets.** The District Attorney of the Twenty-Second Judicial District's investment in capital assets for its governmental activities as of December 31, 2004, amounts to \$441,343 (net of accumulated depreciation). This investment includes furniture, equipment, and vehicles.

**Long-term debt.** The District Attorney of the Twenty-Second Judicial District has no debt outstanding.

### **Requests for Information.**

1. This financial report is designed to provide a general overview of the District Attorney of the Twenty-Second Judicial District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the District Attorney of the Twenty-Second Judicial District, Justice Center, 701 North Columbia Street, Covington, LA 70433.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA

Parishes of St. Tammany and Washington

Statement A

STATEMENT OF NET ASSETS

December 31, 2004

ASSETS

Cash and cash equivalents	\$ 2,175,701
Receivables	170,570
Capital assets, net of accumulated depreciation	<u>448,847</u>
 TOTAL ASSETS	 <u><u>\$ 2,795,118</u></u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts payable and accrued liabilities	58,794
Retirement payable	104,677
Due to State of Louisiana	<u>5,097</u>

TOTAL LIABILITIES	168,568
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NET ASSETS

Invested in capital assets	448,847
Unrestricted	<u>2,177,703</u>

TOTAL NET ASSETS	<u><u>\$ 2,626,550</u></u>
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The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Statement B

STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2004

		Program Revenues		Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Unit
FUNCTIONS/PROGRAMS				
Governmental activities:				
Public safety	\$ 559,969	\$ 1,275,941	\$ -	\$ 715,972
Depreciation expense	\$ 146,260	\$ -	\$ -	\$ (146,260)
Health and welfare	2,109,069	-	1,599,726	(509,343)
Total governmental activities	2,815,298	1,275,941	1,599,726	60,369
General Revenues:				
Interest and investment earnings				21,791
Miscellaneous				-
Total general revenues and special items				21,791
Excess of revenues over expenses				82,160
Net assets - January 1, 2004 (restated for Accum. Deprec.)				2,544,390
Net assets - December 31, 2004				\$ 2,626,550

The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
December 31, 2004

Statement C

	General Fund	Special Revenue Fund	Total
	<u>          </u>	<u>          </u>	<u>          </u>
ASSETS			
Cash and cash equivalents	\$1,887,537	\$288,164	\$ 2,175,701
Receivables	<u>59,611</u>	<u>110,959</u>	<u>170,570</u>
TOTAL ASSETS	<u><u>\$1,947,148</u></u>	<u><u>\$399,123</u></u>	<u><u>\$ 2,346,271</u></u>
LIABILITIES AND FUND BALANCES			
LIABILITIES			
Accounts payable and accrued liabilities	\$ 10,519	\$ 48,275	\$ 58,794
Retirement payable	-	104,677	104,677
Due to State of Louisiana	<u>-</u>	<u>5,097</u>	<u>5,097</u>
TOTAL LIABILITIES	10,519	158,049	168,568
FUND BALANCES			
Unrestricted	<u>1,936,629</u>	<u>241,074</u>	<u>2,177,703</u>
TOTAL FUND BALANCES	<u>1,936,629</u>	<u>241,074</u>	<u>2,177,703</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$1,947,148</u></u>	<u><u>\$399,123</u></u>	<u><u>\$ 2,346,271</u></u>

The accompanying notes are an integral part of these financial statements.



DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET ASSETS  
DECEMBER 31, 2004

Total fund balances - Governmental Funds		\$	2,177,703
Cost of capital assets at December 31, 2003	\$	1,087,924	
Less: accumulated depreciation as of December 31, 2004		<u>(639,077)</u>	<u>448,847</u>
Total net assets at December 31, 2004 - Govenmental Activities			<u>\$ 2,626,550</u>

The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Governmental Funds  
Statement of Revenue, Expenditures, and  
Changes in Fund Balances  
For the Year Ended December 31, 2004

Statement D

	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTALS
REVENUE			
Commissions on fines and forfeitures	\$ 763,855	\$ -	\$ 763,855
Use of money and property-interest earnings	19,152	2,640	21,792
Grant from Louisiana Department of Social Services:			
Reimbursement of administrative costs	-	703,069	703,069
Grant - Victim Assistance Program	-	95,385	95,385
Grant - Juvenile Comm. Svc. Program	-	13,147	13,147
Grant - Juvenile Drug Court	-	5,050	5,050
Grant - Domestic Violence	-	15,079	15,079
Grant - OJP	52,668	-	52,668
Grant - Article 562 Grant	-	2,311	2,311
Grant - Career Criminal	-	49,657	49,657
Fees - Fees account	-	242,185	242,185
Fees from various entities	174,074	-	174,074
Diversionary program	-	451,953	451,953
Other revenue	153,245	21,890	175,135
Asset forfeiture revenue	61,447	-	61,447
Bond forfeiture	70,652	-	70,652
Total Revenue	<u>\$ 1,295,093</u>	<u>\$ 1,602,366</u>	<u>\$ 2,897,459</u>

The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Governmental Funds  
Statement of Revenue, Expenditures, and  
Changes in Fund Balances  
For the Year Ended December 31, 2004

Statement D  
continued

	GENERAL FUND	SPECIAL REVENUE FUNDS	TOTALS
	-----	-----	-----
EXPENDITURES			
General Government - Judicial:			
Salaries and related benefits	\$ -	\$2,011,895	\$ 2,011,895
Travel	12,682	2,920	15,602
Materials and supplies:			
Office	118,046	35,152	153,198
Automobile	112,641	(4,950)	107,691
Capital expenditures	54,451	22,805	77,256
Other expenditures	316,600	64,053	380,653
	-----	-----	-----
Total Expenditures	614,420	2,131,875	2,746,295
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	\$ 680,673	\$ (529,509)	\$ 151,164
OTHER FINANCING SOURCES (USES)			
Operating Transfer In	-	554,061	554,061
Operating Transfer Out	(554,061)	-	(554,061)
	-----	-----	-----
Total Other Financing Sources (Uses)	(554,061)	554,061	-
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	126,612	24,552	151,164
FUND BALANCES AT BEGINNING OF YEAR	1,810,016	216,523	2,026,539
	-----	-----	-----
FUND BALANCES AT END OF YEAR	\$ 1,936,628	\$ 241,075	\$ 2,177,703
	=====	=====	=====

The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

RECONCILIATION OF THE GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDING DECEMBER 31, 2004

Excess of Revenue and Other Sources		\$ 151,164
Capital Assets:		
Capital outlay capitalized	\$ 77,256	
Depreciation expense for year ended December 31, 2004	<u>(146,260)</u>	<u>(69,004)</u>
Change in Net Assets - Government Activities		<u>\$ 82,160</u>

The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington  
STATEMENT OF FIDUCIARY NET ASSETS  
December 31, 2004

	Statement E
	<u>Agency Funds</u>
ASSETS	
Cash and cash equivalents	\$ 265,932
	<hr/>
TOTAL ASSETS	<u>\$ 265,932</u>
LIABILITIES	
Due to other governmental units	\$ 265,932
	<hr/>
TOTAL LIABILITIES	<u>\$ 265,932</u>

The accompanying notes are an integral part of these financial statements.

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Notes to the Financial Statements

For the Year Ended December 31, 2004

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the District Attorney has charge of every criminal prosecution by the state in his district, is the representative of the state before the grand jury in his district, and is legal advisor to the grand jury. He performs other duties as provided by law. The District Attorney is elected by the qualified electors of the judicial district for a term of six years. The Twenty-Second Judicial District encompasses the parishes of St. Tammany and Washington, Louisiana.

The accompanying financial statements of the District Attorney of the Twenty-Second Judicial District have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. Certain of the significant changes in the Statement include the following:

For the first time the financial statements include:

A Management Discussion and Analysis (MD&A) section providing an analysis of the District Attorney’s overall financial position and results of operations.

Financial statements prepared using full accrual accounting for all of the District Attorney’s activities.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

A. FINANCIAL REPORTING ENTITY

For years beginning after December 15, 1992, Governmental Accounting Standards Board Statement No. 14, “The Financial Reporting Entity” (GASB 14), is effective and requires the presentation of financial statements for the primary government and its component units. A primary government is defined as an entity that has a separately elected governing body, is legally separate (i.e., created as a body corporate) and is fiscally independent of other state or local governments. Any organization that is not legally separate is part of the primary government for financial reporting purposes. Component units are legally separate organizations for which the elected officials of the

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primary government are financially accountable. In addition, a component unit may also be an organization whose relationship with the primary government is such that exclusion would cause the reporting entity's financial statements to be misleading.

The District Attorney includes all funds, account groups, activities, et cetera, that are within the oversight responsibility of the District Attorney as an independently elected official. As an independently elected official, the District Attorney is solely responsible for the operations of his office, including fiscal and management responsibilities. Other than certain operating expenditures of the District Attorney's office that are paid or provided by the Police Jury of Washington Parish, and by the Parish Council of St. Tammany, as required by Louisiana law, the District Attorney is financially independent. The accompanying financial statements present financial information only on the funds maintained by the District Attorney of the Twenty-Second Judicial District.

**B. BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS**

The District Attorney's basic financial statements include both government-wide (reporting the district attorney as a whole) and fund financial statements (reporting the district attorney's major fund). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. All activities of the District Attorney are classified as governmental.

The District Attorney reports the following major governmental funds:

The Special Revenue Fund is the District Attorney's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Title IV-D Fund consists of incentive payments and reimbursement grants from the Louisiana Department of Social Services, authorized by Act 117 of 1975, to establish family and child support programs compatible with Title IV-D of the Social Security Act. The purpose of the fund is to enforce the support obligation owed by absent parents to their families and children, to locate absent parents, to establish paternity, and to obtain family and child support.

The Worthless Check Fund consists of fees collected in accordance with Louisiana Revised Statute 16:15, which provides for a specific fee whenever the District Attorney's office collects and processes a worthless check. Expenditures from this fund are at the sole discretion of the District Attorney and may be used only to defray the salaries and expenses of the office of the District Attorney, but may not be used to supplement the salary of the District Attorney.

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The Statement of Net Assets (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the District Attorney.

In the Statement of Net Assets, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term obligations. Net assets are reported in three parts; invested in capital assets, net of any related debt; restricted net assets; and unrestricted net assets. If applicable, the District Attorney first uses restricted resources to finance qualifying activities.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*.

**Program Revenues** – Program revenues included in the Statement of Activities (Statement B) are derived directly from parties outside the District Attorney's taxpayers or citizenry. Program revenues reduce the cost of the function to be financed from the District Attorney's general revenues.

**Allocation of Indirect Expenses** – The District Attorney reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense, which can be specifically identified by function, is included in the direct expenses of each function.

C. BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS

The financial transactions of the District Attorney are reported in individual funds in the fund financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Fund financial statements report detailed information about the District Attorney. The focus of governmental fund financial statements is on major funds rather than reporting funds by type.



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A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for government's general activities, where the focus of attention is on the provider of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. The District Attorney's current operations require the use of only governmental funds. The governmental fund types used by the District Attorney are described as follows:

GOVERNMENTAL FUND TYPE:

GENERAL FUND (District Attorney's Expense) – The General Fund was established in compliance with Louisiana Revised Statute 15:571.11, which provides that twelve per cent of the fines collected and bonds forfeited be transmitted to the District Attorney to defray the necessary expenses of his office.

SPECIAL REVENUE FUNDS – Special revenue funds are used to account for the proceeds of specific revenue sources such as federal and state grants and fees for services. Special Fees Fund consists of grants from the Louisiana Department of Social Services and the United States Department of Health and Human Services. The Fees Fund (Worthless Check Collection Fee Fund) provides a specific fee whenever the District Attorney's office collects and processes a worthless check. In addition, the Fees Fund is being used to collect fees for the administration of the Juvenile Intervention program, as well as the fees earned by the IV-D department for administration of that program. These revenues are legally restricted, either by grant-agreement or state law, to expenditures for specific purposes such as family and child support programs, and specified expenses of the District Attorney's office.

FIDUCIARY FUND TYPE – Agency Funds - The Agency funds are used to account for assets held by the office of the District Attorney as an agent for other governments and/or funds, individuals and private organizations. These funds are held in trust by the District Attorney and are dispensed under the direction of the district courts. These funds are the Restitution Fund, and the Asset Forfeiture Trust Funds. These Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

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D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

1. Accrual:

The governmental type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified accrual:

The governmental fund financial statements are presented on the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District Attorney considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

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Revenues

Commissions on fines and bond forfeitures are recorded in the year in which they are collected by the parish tax collector.

Fees from the collection of worthless checks are recorded in the year they are collected.

Grants from Louisiana Law Enforcement Commission and State supplements are recorded in the year in which earned by the District Attorney.

Interest income on investments is recorded when the investments have matured and the income is available.

Legal services performed under contract for various Parish entities are recorded in the month when received.

Substantially all other revenue is recorded when received.

Based on the criteria, commissions on fines and bond forfeitures, and grants have been treated as susceptible to accrual.

Expenditures

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Expenditures relating to grants from Louisiana Law Enforcement Commission and State supplements are recorded when paid.

E. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. If applicable, donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

Capital assets are reported in the government-wide financial statements but not in the fund financial statements. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the District Attorney, no salvage value is taken into consideration for depreciation purposes. The accompanying financial statements do not include property and equipment purchased by the Police Jury of Washington Parish nor by the Parish Council of St. Tammany for the District Attorney. This property and equipment is included in the general fixed assets account group of

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those respective entities. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives.

<u>Description</u>	<u>Estimated Lives</u>
Furniture and fixtures	5 – 10 years
Vehicles	5 – 10 years
Equipment	5 – 10 years

F. COMPENSATED ABSENCES

Annual and sick leave for professional staff members is granted at the discretion of the District Attorney.

Clerical employees are paid principally by the parish governing authorities of St. Tammany and Washington Parishes. Annual and sick leave for clerical employees is in accordance with leave policies of the respective parishes.

At December 31, 2004, the District Attorney had no accumulated and vested employee leave benefits required to be reported in accordance with the Governmental Accounting Standards Board Statement No. 16 (GASB 16).

G. RISK MANAGEMENT

The District Attorney is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. To handle such risk of loss, the District Attorney maintains commercial insurance policies covering vehicles, professional liability, and surety bond coverage. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2004.

H. CASH AND CASH EQUIVALENTS

Under state law, the District Attorney may deposit funds within a fiscal agent bank organized under the laws of the state of Louisiana law, the laws of any other state in the union, or the laws of the United States. The District Attorney may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. Of the bank balances not covered by FDIC insurance, the remaining funds are covered by collateral held at the pledging fiscal agent bank in the District Attorney's name. Funds at American Bank & Trust Company are

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collateralized with AmSouth Capital Markets. Funds at Central Progressive Bank and Hibernia National Bank are collateralized with the Trust Departments of those specific banks. At December 31, 2004 the District Attorney has cash and cash equivalents as follows:

	<u>12/31/04</u>
Deposits per book balance	\$2,459,081
Deposits per bank balance	\$2,487,078
FDIC Depository Insurance	\$ 328,133
Deposits covered by collateral	\$2,812,753

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. Deposit balances (bank balances) at December 31, 2004, total \$2,459,081 are fully secured by federal deposit insurance and pledged collateral.

NOTE 2 – RECEIVABLES

The following is a summary of receivables at December 31, 2004:

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Total</u>
Intergovernmental revenues:			
Reimbursement of administrative costs	\$ -	\$ 110,959	\$ 110,959
Commissions on fines and forfeitures	\$59,611	-	59,611
Total	\$ 59,611	\$ 110,959	\$ 170,570

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NOTE 3 – CHANGES IN GENERAL FIXED ASSETS

Capital assets and depreciation as of and for the year ended December 31, 2004 are as follows:

	Office Furniture, Equipment, and Computer Equipment	Vehicles	Total
Cost of capital assets, December 31, 2003	\$ 525,352	\$ 507,159	\$ 1,032,511
Additions	70,377	6,879	77,256
Deletions	-	(21,843)	(21,843)
Cost of capital assets, December 31, 2004	<u>595,729</u>	<u>492,195</u>	<u>1,087,924</u>
Accumulated depreciation, December 31, 2003	216,419	298,241	514,660
Additions	76,843	69,417	146,260
Deletions	-	(21,843)	(21,843)
Accumulated depreciation, December 31, 2004	<u>293,262</u>	<u>345,815</u>	<u>639,077</u>
Capital assets, net of accumulated depreciation, at December 31, 2004	<u>\$ 302,467</u>	<u>\$ 146,380</u>	<u>\$ 448,847</u>

Depreciation expense of \$146,260, for the year ended December 31, 2004 was charged to the following government functions.

Public safety	\$ 146,504
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NOTE 4 – PENSION PLANS

**District Attorneys Retirement System** - The District Attorney and assistant District Attorneys of the Twenty-Second Judicial District are members of the Louisiana District Attorneys Retirement System (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

Assistant District Attorneys who earn, as a minimum, the amount paid by the state for assistant District Attorneys and are under the age of 60 at the time of original employment, are required to participate in the System. For members who joined the System before July 1, 1990, and who elected not to be covered by the new provisions, the following applies: Any member with 23 or more years of creditable service, regardless of age, may retire with a 3 percent benefit reduction for each year below age 55, provided that no reduction is applied if the member has 30 or more years of service. Any member with at least 18 years of service may retire at age 55 with a 3 percent benefit reduction for each year below age 60. In addition, any member with at least 10 years of service may retire at age 60 with a 3 percent benefit reduction for each year retiring below age 62. The retirement benefit is equal to 3 percent of the member's average final compensation multiplied by the number of years of their membership service, not to exceed 100 percent of their average final compensation.

For members who joined the System after July 1, 1990, or who elected to be covered by the new provisions the following applies: Members are eligible to receive normal retirement benefits if they are age 60 and have 10 years of service credit, are age 55 and have 24 years of service credit, or have 30 years of service credit regardless of age. The normal retirement benefit is equal to 3.5 percent of the member's final average compensation multiplied by years of membership service. A member is eligible for early retirement if they are age 55 and have 18 years of service credit. The early retirement benefit is equal to the normal retirement benefit reduced by 3 percent for each year the member retires in advance of normal retirement age. Benefits may not exceed 100 percent of average final compensation. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana District Attorneys Retirement System, 2109 Decatur Street, New Orleans, Louisiana 7116-2091, or by calling (504) 947-5551.

Plan members are required by state statute to contribute 7.0 percent of their annual covered salary and the District Attorney is required to contribute at an actuarially determined rate. The current contribution rate for the District Attorney for the calendar year was 0.00 percent. The contribution requirements of plan members and the District Attorney are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on

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the results of the valuation for the prior fiscal year. The District Attorney made \$0.00 in contributions to the System for the year ending December 31, 2004.

**Parochial Employees Retirement System of Louisiana (System)** – Substantially all other employees of the Twenty-Second Judicial District are members of the Parochial Employees Retirement System of Louisiana, a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two district plans, Plan A and Plan B, with separate assets and benefit obligations. All employees of the District Attorney are members of Plan A.

All permanent employees working at least twenty-eight hours per week, who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to 1 per cent of final average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980, plus 3 per cent of final-average salary for each year of service credited after the revision date. Final average salary is employees' average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefits accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees Retirement System of Louisiana, P.O. Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

Under Plan A, members are required by state statute to contribute 9.5 per cent of their annual covered salary and the Twenty-Second Judicial District is required to contribute at an actuarially determined rate. The current rate is 11.75 per cent of annual covered payroll. The contribution requirements of plan members and the Twenty-Second Judicial District are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Twenty-Second Judicial Districts' contributions to the System under Plan A, for the year ending December 31, 2004, was \$69,248.



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Notes to the Financial Statements

For the Year Ended December 31, 2004

NOTE 5 – OPERATING LEASES

The District Attorney's office has operating leases as of December 31, 2004. The lease expenditures are as follows:

Vehicles	\$31,238
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Future minimum rental commitments under operating leases are as follows:

<u>Fiscal Year</u>	<u>Vehicles</u>
2005	\$49,376
2006	\$44,283
2007	\$27,010
2008	\$10,590

NOTE 6 – LITIGATION AND CLAIMS

At December 31, 2004, the District Attorney is not involved in any litigation, nor is he aware of any unasserted claims.

NOTE 7 – EXPENDITURES OF THE DISTRICT ATTORNEY NOT INCLUDED IN THE FINANCIAL STATEMENTS

A significant portion of the District Attorney's operating expenses and salary expenses are paid directly out of the funds of the criminal court, the parish police jury, and the parish council of the parishes of Washington and St. Tammany, respectively. Also, the District Attorney and his assistants receive a significant part of their salary directly from the State of Louisiana. The accompanying financial statements do not include any revenue or expense associated with these expenditures.

NOTE 8 – FEDERAL FINANCIAL ASSISTANCE

The District Attorney participates in the United States Department of Health and Human Services Child Support Enforcement, Title IV-D Program, Catalog of Federal Assistance No. 13,783. The program is administered by the Louisiana Department of Social Services. As of July 1, 1998, reimbursement is at 100% of allowable costs, up to the maximum contract. For the year ended June 30, 2004, the maximum contract was \$660,281. Note that the contract is for a

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For the Year Ended December 31, 2004

fiscal year period of July 1<sup>st</sup> through June 30<sup>th</sup>, while the District Attorney's office operates on a calendar year basis.

For the calendar year ended December 31, 2004, the District Attorney received approximately \$660,281 from the Louisiana Department of Social Services.

The District Attorney is a sub grantee for several programs, which are administered by the Louisiana Commission on Law Enforcement. These grants are the Violent Crime Prosecution Program, Victim Assistance Program, Juvenile Community Service Program, and the Juvenile Drug Court. The District Attorney receives reimbursement for expenditures approved in the sub grant applications.

NOTE 9 – BUDGETS AND BUDGETARY ACCOUNTING

The District Attorney follows these procedures in establishing the budgetary data reflected in these financial statements.

1. The Administrative Assistant prepares a proposed budget and submits to the District Attorney no later than fifteen days prior to the beginning of each fiscal year.
2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection.
3. The budget is approved by the District Attorney.
4. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving the increase in expenditures resulting from revenues exceeding amounts estimated require the approval of the District Attorney.
5. All budgetary appropriations lapse at the end of each fiscal year.
6. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended from time to time by the District Attorney.

REQUIRED SUPPLEMENTARY INFORMATION – PART II

# DISTRICT ATTORNEY OF THE TWENTY-SECOND

## JUDICIAL DISTRICT

### STATE OF LOUISIANA

Parishes of St. Tammany and Washington

Schedule 1

#### Combined Statement of Revenue, Expenditures, and Changes in

#### Fund Balances - Budget (GAAP Basis) and Actual

#### General and Special Revenue Funds

For the Year Ended December 31, 2004

	General Fund			Special Revenue Funds			Total (Memo Only)		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
<b>REVENUE</b>									
Commissions on fines and forfeitures	\$ 628,000	\$ 763,855	\$ 135,855	\$ -	\$ -	\$ -	\$ 628,000	\$ 763,855	\$ 135,855
Use of money and property-interest earning	28,000	19,152	\$ (8,848)	6,000	2,640	(3,360)	34,000	21,792	(12,208)
Grant from Louisiana Department of									
Social Services:									
Reimbursement of administrative costs	-	-	-	600,000	703,069	103,069	600,000	703,069	103,069
Grant - Victim Assistance Program	-	-	-	-	95,385	95,385	-	95,385	95,385
Grant - Juvenile Comm. Svc. Program	-	-	-	17,900	13,147	(4,753)	17,900	13,147	(4,753)
Grant - Juvenile Drug Court	-	-	-	-	5,050	5,050	-	5,050	5,050
Grant - Domestic Violence	-	52,668	52,668	-	15,079	15,079	-	67,747	67,747
Grant - Article 562 Grant	-	-	-	-	2,311	2,311	-	2,311	2,311
Grant - Other	32,500	-	(32,500)	-	-	-	32,500	-	(32,500)
Grant - Computer Grant	-	-	-	-	49,657	49,657	-	49,657	49,657
Grant - Law Enforcement	-	-	-	168,500	-	(168,500)	168,500	-	(168,500)
Fees - Fees account	-	-	-	240,000	242,185	2,185	240,000	242,185	2,185
Fees from various entities	162,000	174,074	12,074	-	-	-	162,000	174,074	12,074
Diversitary program	-	-	-	140,500	451,953	311,453	140,500	451,953	311,453
Other revenue	57,500	153,245	95,745	-	21,890	21,890	57,500	175,135	117,635
Asset forfeiture revenue	168,500	61,447	(107,053)	-	-	-	168,500	61,447	(107,053)
Bond forfeiture	57,500	70,652	13,152	-	-	-	57,500	70,652	13,152
<b>Total Revenue</b>	<b>\$ 1,134,000</b>	<b>\$ 1,295,093</b>	<b>\$ 161,093</b>	<b>\$ 1,172,900</b>	<b>\$ 1,602,366</b>	<b>\$ 429,466</b>	<b>\$ 2,306,900</b>	<b>\$ 2,897,459</b>	<b>\$ 590,559</b>

The accompanying notes are an integral part of these financial statements.

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Parishes of St. Tammany and Washington

Schedule 1 continued

Combined Statement of Revenue, Expenditures, and Changes in  
Fund Balances - Budget (GAAP Basis) and Actual  
General and Special Revenue Funds  
For the Year Ended December 31, 2004

	General Fund			Special Revenue Funds			Total (Memo Only)	
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Variance
<b>EXPENDITURES</b>								
General Government - Judicial:								
Salaries and related benefits	\$ -	\$ -	\$ -	\$ 1,407,400	\$ 2,011,895	\$ 604,495	\$ 1,407,400	\$ 2,011,895
Travel	10,000	12,682	2,682		2,920	2,920	10,000	15,602
Materials and supplies:								
Office	307,000	118,046	(188,954)	33,500	35,152	1,652	340,500	153,198
Automobile	67,000	112,641	45,641	(4,000)	(4,950)	(950)	63,000	107,691
Capital expenditures	134,000	54,451	(79,549)	15,000	22,805	7,805	149,000	77,256
Other expenditures	248,000	316,600	68,600	14,000	64,053	50,053	262,000	380,653
<b>Total Expenditures</b>	<b>766,000</b>	<b>614,420</b>	<b>(151,580)</b>	<b>1,465,900</b>	<b>2,131,875</b>	<b>665,975</b>	<b>2,231,900</b>	<b>2,746,295</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>	<b>\$ 368,000</b>	<b>\$ 680,673</b>	<b>\$ 312,673</b>	<b>\$ (293,000)</b>	<b>\$ (529,509)</b>	<b>\$ (236,509)</b>	<b>\$ 75,000</b>	<b>\$ 76,164</b>

The accompanying notes are an integral part of these financial statements.

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Schedule 1 continued

Combined Statement of Revenue, Expenditures, and Changes in  
Fund Balances - Budget (GAAP Basis) and Actual  
General and Special Revenue Funds  
For the Year Ended December 31, 2004

	General Fund			Special Revenue Funds			Total (Memo Only)	
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual
OTHER FINANCING SOURCES (USES)								
Operating Transfer In	\$ 25,500	\$ -	\$ (25,500)	\$ 343,500	\$ 554,061	\$ 210,561	\$ 369,000	\$ 554,061
Operating Transfer Out	(343,500)	(554,061)	(210,561)	(25,500)	-	25,500	(369,000)	(554,061)
Total Other Financing Sources (Uses)	(318,000)	(554,061)	(236,061)	318,000	554,061	236,061	-	-
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ 50,000	\$ 126,612	\$ 76,612	\$ 25,000	\$ 24,552	\$ (448)	\$ 75,000	\$ 151,164
FUND BALANCES AT BEGINNING OF YEAR		1,810,016			216,523			2,026,539
FUND BALANCES AT END OF YEAR		\$ 1,936,628			\$ 241,075			\$ 2,177,703

The accompanying notes are an integral part of these financial statements.

SUPPLEMENTAL INFORMATION

DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA

Parishes of St. Tammany and Washington  
Schedule of Expenditures of Federal Awards

Schedule 2

For the Year Ended December 31, 2004

<u>Federal/Grantor Pass-Through Grantor Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Federal Disbursement Expenditures</u>
U.S. Department of Health and Human Services Programs:			
Pass-Through State Department of Social Services			
Child Enforcement Services:	93.563	DOA 355201076 DSS CFMS 574381	\$ 703,069
Other Federal Assistance			
U.S. Bureau of Justice Assistance Act			
Pass-Through Louisiana Commission on Law Enforcement:			
Violent Crime Prosecution:	16.579	B025-032E08	\$ 49,657
Victim Assistance Program:	16.575	C-01-7-010E02	\$ 95,385
Incentive Grant		PO 35504601576	\$ 18,276
U.S. Juvenile Justice & Delinquency Prevention Act			
Pass-Through Louisiana Commission on Law Enforcement:			
Juvenile Community Service Program:	16.54	399-5-013E01	\$ 13,147
Domestic Violence Program:	16.588	M03-7-004	\$ 15,079
Article 562, Electronic Equipment	16.588	M03-7-004	\$ 2,311
TOTAL			<u>\$ 896,924</u>



DISTRICT ATTORNEY OF THE TWENTY-SECOND  
JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Schedule 3

CHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended December 31, 2004

SUMMARY OF THE AUDITOR'S REPORT

1. An unqualified opinion was issued on the financial statements of the auditee.
2. The statement that reportable conditions in internal control were disclosed by the audit of the financial statements and whether any such conditions were material weaknesses is not applicable.
3. The audit disclosed no instances of noncompliance that were material to the financial statements of the auditee.
4. The statement that reportable conditions in internal control over major programs were disclosed by the audit and whether any such conditions were material weakness is not applicable.
5. An unqualified opinion was issued on compliance for major programs.
6. The audit disclosed no findings, which are required to be reported under Section 510 (a) of Circular A-133.
7. The major program for the year ended December 31, 2004 was Department of Health & Human Services IV-D Program.
8. The dollar threshold to distinguish between Type A and Type B programs is \$300,000.
9. The auditee did qualify as a low-risk auditee.

SCHEDULE OF FINDINGS RELATED TO THE FINANCIAL STATEMENTS

There were no items identified in the course of our testing during the current year that were required to be reported.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

There were no items identified in the course of our testing during the current year that were required to be reported.

DISTRICT ATTORNEY OF THE TWENTY-SECOND JUDICIAL DISTRICT  
STATE OF LOUISIANA  
Parishes of St. Tammany and Washington

Schedule 4

FIDUCIARY FUND TRUST

Schedule of Changes in the Balance of Restitution to Victims  
For the Year Ended December 31, 2004

	<u>2004</u>
<u>BALANCE AT BEGINNING OF YEAR</u>	\$ 10,388
<u>ADDITIONS</u>	
Collections:	
Restitution payments	55,538
Fees	11,138
Diversionary payments	19,976
Interest income	<u>149</u>
Total additions	86,801
<u>REDUCTIONS</u>	
Settlements:	
Restitution victims	51,994
Fees Special Revenue Fund	10,680
Diversionary payments	17,067
Bank charges	<u>-</u>
Total reductions	<u>79,741</u>
<u>BALANCE AT END OF YEAR</u>	<u>\$ 17,448</u>